STATE OF ILLINOIS
COUNTY OF DUPAGE
DARIEN PARK DISTRICT **August 8, 2005**
REGULAR MEETING

CALL TO ORDER

President Campagnolo called the meeting to order at 7:00 p.m. in the City of Darien Council Chambers, 1702 Plainfield Road, Darien, Illinois.

ROLL CALL OF THE BOARD OF COMMISSIONERS

Upon roll call the following Commissioners were present:

PRESENT: Nancy Campagnolo, Frank Noverini, Richard Simester

ABSENT: Neil Christensen, Shari Gillespie

Staff: Chris Katsougris, Acting Executive Director/Assistant Director; Stephanie Gurgone; Superintendent of Finance/Acting General Manager/Sportsplex, Bob Strickler; Superintendent of Parks, John Murphey, General Counsel

Guests: Eileen Budney, Darien
Estelle Kirsanoff, Darien
Warren Anderson, Darien
Gloria Anderson, Darien
Erin Sauder, *Suburban Life*
Jennifer Duda, *The Doings*
Cynthia Veldman, Darien
Pam Henry, Darien
Anna Henry, Darien
Mike Vonderheide, Darien
Sharon Poteraske, Darien

PUBLIC QUESTIONS, COMMENTS OR ANNOUNCEMENTS FROM GUESTS

Ms. Anna Henry, Breanna Campagna and Bridget Sullivan stated that they held a lemonade stand and raised $65 and donated it to restore the Meyer Woods Barn. The girls announced that they would be having another lemonade stand. They graciously provided the Board, staff and guests with lemonade and cookies.

Ms. Cindy Veldman, Save the Barn Committee, thanked the girls and presented them with flowers.

Ms. Ginny Bashen, Darien Dynamo Soccer Club stated that they were interested in the availability of Lindenwood Park for games. She stated that they have used the park in the past as a practice site.

President Campagnolo questioned how many games were scheduled.

Ms. Bashen stated that the season is from September 11th – November 12th which is a 10 week season. She also stated that the season will consist of a boy's team and a girl's team totaling 10 games.

President Campagnolo questioned the time played.

Ms. Bashen stated that the games are scheduled for 11:30 – 12:30 p.m. and 3:00 – 4:00 p.m. She stated that there may be two games played in one day but usually one game is played.

President Campagnolo stated that she did not have a problem with the times as long as they were not early in the morning.

Ms. Bashen stated that the times would not change.

Superintendent Strickler stated that he was concerned with the lack of parking.

Ms. Bashen stated that the maximum amount of players is 10 and that there would most likely be 9 – 20 cars at each game.

Superintendent Strickler reported that there were approximately 12 parking stalls.

Commissioner Simester suggested contacting the Bank to use their parking lot for overflow.

Mr. Mike Vonderheide, Director of the Cable Commission reported that there has been an overwhelming positive response from the viewers since the Board moved venues. He stated that there are approximately 5,627 homes in Darien with cable.

COMMUNICATIONS

President Campagnolo reported that she received an email from Mr. John Poteraske stating that he experienced some trouble sending email through the links.

Superintendent Gurgone reported that it is set up as is to avoid junk mail. She stated that staff is presently working on creating a form.

Acting Executive Director Katsougris reported that she received thank you notes from Ms. Joanne Coleman and Ms. Donna Carter.

OFFICER REPORTS

A. **President –** President Campagnolo stated that one of the Board's mission is to develop better relationships. She stated that the Holly Park agreement is an ordinance that will allow the Park District to obtain property from the City for $10 and the playground equipment placed at the original site. President Campagnolo stated that without this relationship the Park District would have had to spend a significant amount of money to have it ADA accessible. She stated that the money savings is going to be put towards equipment and landscaping as a way to give back to the residents.

President Campagnolo thanked Superintendent Strickler and Acting Executive Director Katsougris for working with the City staff and City Council. She also thanked Mayor Carmen Soldato and City Administrator Bryon Vana and the City Council and for not impacting a negative timeline.

President Campagnolo thanked Ms. Gloria Anderson for bringing the issue to the Board's attention and for helping identify areas that can be turned around. She also thanked the young ladies who raised the money for the Meyer Woods Barn. She stated that the Park District is working with the Save the Barn Committee on the exterior renovation. President Campagnolo reported that the Save the Barn Committee raised approximately 4,000 and has committed $3,770 to replace the siding on the Barn.

President Campagnolo stated that it is the mission of the Darien Park District Board of Commissioners to conduct itself in an open and honest way and to work with residents, Clubs and Organizations. She stated that the Board will vote on the Board Member Code of Conduct as well as the Closed Meeting Certification to show the residents that the Board is serious and open an honest and that Closed Session is strictly for the reasons stated in public.

B. Vice President – No report.
C. Secretary – No report.
D. Treasurer – Superintendent Gurgone read the Treasurer's report ending July 31, 2005.

Commissioner Simester moved, duly seconded by Commissioner Noverini to approve the Treasurer's Monthly Report for the month ending July 31, 2005.

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

COMMITTEE OF THE WHOLE REPORT

Acting Executive Director Katsougris reported that Mr. Sam Kelley, S.K. Technical Services gave a presentation regarding installing long life, high light output fluorescent lamps at Sportsplex. She reported that consideration was deferred until next year's budget was developed.

Acting Executive Director Katsougris reported that Mrs. Gloria Anderson stated that the lot at Holly Park earmarked for the playground was owned by the City of Darien. She reported that staff was researching the information.

Acting Executive Director Katsougris reported that Superintendent Gurgone distributed a Sportsplex Business Plan to the Board. She stated that Sportsplex has a capital projects budget of $25,000 and that the projects agreed to were recarpeting the upstairs hallway, installing rubberized flooring in the fieldhouse entrance and sanding the remaining concrete flooring in the fieldhouse. She further stated that these items were placed on the consent agenda.

Acting Executive Director Katsougris reported that staff reported on the June 2005 financials for Sportsplex and that the June net loss was $39,450 without debt and $111,495 including debt payments. She reported that this was an improvement over June 2004. Acting Executive Director Katsougris reported that the revenue in the ice rinks was very busy over the summer and will exceed budgeted figures. She further reported that staff anticipates expanding the summer offerings next year and distributing the information to the residents earlier.

Acting Executive Director Katsougris reported that the Board discussed security lighting at the Skate Park and its benefit. She reported that it is on the consent agenda and will be paid for from the Risk Management budget.

Acting Executive Director Katsougris reported that Sportsplex issued an RFP for cleaning services and bids accepted through September 7, 2005. She reported that the new contract begins October 1st. Acting Executive Director Katsougris reported that the Board will vote to extend the current cleaning contract with Perfect Cleaning Service through the end of September and it is on the consent agenda.

Acting Executive Director Katsougris reported that the Board discussed discounting field rental fees at Sportsplex for Darien residents and to give any club that has 70% Darien residents a 10% discount on field rental time and the soccer league fee. She reported that the Board also discussed giving an additional 10% discount if the club rents over a certain number of hours not determined yet.

Acting Executive Director Katsougris reported that Superintendent Strickler provided a siding quote for Meyer Woods Barn which was $680 higher than the original quote. She reported that Mr. John Poteraske from Save the Barn Committee stated that this would be discussed at the next Save the Barn Committee meeting but that the project should be completed before winter.

Acting Executive Director Katsougris reported that the Darienfest Committee requested the use of Westwood Park for parking. She reported that the Darien Dynamo Soccer Club requested creating a game field at Lindenwood Park for smaller children. Acting Executive Director Katsougris reported that the Board directed staff to contact the DSC to put the request on hold pending further investigation of the historical usage of Lindenwood Park as a treatment plant.

Acting Executive Director Katsougris reported that the Darien School District 61 requested assistance on the removal of the safety surface and border at Mark DeLay School. She reported

that staff informed the school district that assistance was not available but that the Park District would try to assist them in the future.

Acting Executive Director Katsougris reported that LADSE was interested in renting a classroom at Marion Hills for the upcoming school year. She reported that in addition to rent, LADSE will pay custodial and utility costs.

Acting Executive Director Katsougris reported that resumes for the Executive Director will be accepted through August 1, 2005 and that the Board review the resumes and provide a list of candidates to interview.

Acting Executive Director Katsougris reported that the IAPD developed a Board Member Code of Conduct and it is on the consent agenda for adoption.

Acting Executive Director Katsougris reported that the Board is receiving weekly Park District updates via email. She reported that the Board agreed to establish Commissioner email so residents can contact the Commissioners directly.

Acting Executive Director Katsougris reported that the Board discussed reviewing previously undisclosed Closed Session minutes and will begin the process at the next Closed Session Meeting. She further reported that she provided the Board with a list of the consent agenda items.

ATTORNEY'S REPORT

General Counsel Murphey reported that the Board would be discussing under 2(c) 11 the status of the lawsuit by the State's Attorney's Office. He reported that he did not expect any action.

General Counsel Murphey reported on the undisclosed Closed Session Minutes. He explained the obligation under the Open Meetings Act and the right to release and disclose minutes. General Counsel Murphey suggested that he would sit down with staff and present to the Board what should and should not be released. He suggested not burdening the Board and that it may be easier to have staff review them and return with suggestions.

President Campagnolo questioned how many meetings have not been released.

Acting Executive Director Katsougris reported that there were at least 25, the oldest dating back to 1998.

President Campagnolo stated that the previous Board was not diligent as they should have been. She stated that she was in favor of having the Attorney work with staff to provide the Board with a recommended list. Commissioner Noverini and Commissioner Simester also agreed.

STAFF REPORTS

A. Assistant Director

Assistant Director Katsougris reported that Commissioner Gillespie was unable to attend the meeting because she broke her foot. She also reported that Commissioner Christensen was on vacation.

Assistant Director Katsougris reported on the findings regarding Ms. Gloria Anderson's investigation regarding Lindenwood Park as a sewerage treatment plant and soil testing. She reported that before DuPage County purchased the property from Mr. Betke & Mr. Olson who owned the sewer plant before selling it to the County that the County ran the facility until they built and opened the Nantucket treatment plant.

Assistant Director Katsougris reported that Janet Williams, Environmental Research Technician for DuPage County stated that at the time the plant was closed it would have had to have met EPA standards. She reported that Mr. Roy Jensen, PDRMA Risk Management Consultant reviewed the lease for the property and stated that because DuPage County still owns the property that any soil testing would be the responsibility of the County. Assistant Director Katsougris reported that Ms. Williams from DuPage County stated that if there was any evidence of anything leaching from the ground that they would be out the same day addressing the problem and that there would not be any random testing unless there was evidence of a problem.

Assistant Director Katsougris reported that Mr. Kevin Buoy, DuPage County Operations Manger stated that the plant was decommissioned and rerouted and that any sewerage that would have been in contact with the ground back then would have decomposed by this time. She stated that if we were to do testing for fecal matter it could be from any pet, goose or other wildlife that may have been on the property. Assistant Director Katsougris also reported that Mr. Buoy said that volatile organic compounds (VOC's) that Mrs. Anderson suggested be tested are present in industrial sites and would never have been present at the site. He stated that there was no reason for concern.

B. Superintendent of Finance

Superintendent Gurgone reported on the expenditures on the capital project fund for the current fiscal year. She reported that the Board received a list of all projects that were originally in the budget and any amounts spent.

Superintendent Gurgone reported that the Darien Park District audit will be presented at the September Committee of the Whole.

C. Superintendent of Parks

Superintendent Strickler reported that the Japanese Beetle was found at Community Park and the 13 trees have been sprayed. He stated that since the trees have been sprayed the beetles are gone.

Superintendent Strickler reported that he is working with the Save the Barn Committee on the siding at Meyer Woods Barn. He stated that he recommends hiring Mr. Dean Bohne to do the work in the amount of $3,770 providing that he has received the necessary insurance.

Superintendent Strickler reported that he is working on costs to have the barn repainted. He further reported that the Darien Community Park bathrooms will be receiving a facelift within the next two weeks and completed before Darienfest.

Superintendent Strickler reported that the landscaping at Skatepark has been corrected and the grass reseeded. He further reported that he has contacted the City and is using their mulch.

Superintendent Strickler reported that everything is on track for the upcoming Darienfest.

D. Sportsplex General Manager

Acting General Manager Gurgone reported that the July financials will be available at the August 22nd Committee of the Whole. She reported that the second Friday night open skate was a success and announced that the next two open skates were scheduled for Friday, August 19th from 7:30 p.m. - 9:30 p.m. and Friday, September 30th from 7:00 p.m. – 9:00 p.m. at a cost of $5 including skate rental. She further reported that this information could also be found on the Sportsplex website at Dariensportsplex.com

UNFINISHED BUSINESS

A. Award contract for Holly Park playground Equipment

Superintendent Strickler reported that he received 5 bids to purchase the playground equipment. He reported that the bids were not far from each other but that the specifications were only met by Parks & Recreation Supply for the sum of $27,403.

President Campagnolo asked what was budgeted.

Superintendent Strickler reported that the numbers were $23,000 - $28,000. He stated that the bid falls within the guidelines of the project.

Commissioner Simester moved, duly seconded by Commissioner Noverini to award the purchase of the Holly Park playground equipment to Parks & Recreation Supply in the amount of $27, 403.

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

B. Award contract for Holly Park Playground installation
Superintendent Strickler reported that he received 5 bids to install the Holly Park playground equipment and that the bids ranged from $31,355 - $36,857. He reported that he was recommending the lowest bid from Kenneth Company for $31,355.

Commissioner Simester moved, duly seconded by Commissioner Noverini to award the bid for the installation of the Holly Park playground equipment to Kenneth Company in the amount of $31,355.

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

Superintendent Strickler reported that the playground equipment, installation and architect fees were just under $60,000 allowing money left to landscape.

C. Lindenwood Park Soccer Field
Commissioner Simester stated that he would like to approve the soccer field as long as the Bank is used for overflow parking. He questioned if the soccer equipment runs into the baseball field.

Superintendent Strickler reported that the goals do run into the backstop area and that they may interfere. He stated that the goals need to be anchored and that they are not easy to unhook.

President Campagnolo questioned the timing of preparing the field.

Ms. Bashen stated that it is easier for them if the soccer field is set up and laid out.

Commissioner Noverini questioned if there is more soccer than baseball.

President Campagnolo stated that baseball usage is unknown and that she did not see a problem setting up the nets.

Superintendent Strickler reported that the nets were set up and removed after he received email from nearby residents. He stated that he did not want to take away a sport in Darien and that he was looking into possibly moving the backstop to another location.

The Board agreed to allow the setup of the soccer field at Lindenwood Park.

D. Code of Conduct
President Campagnolo reported that the Board reviewed the Code of Conduct and made the necessary revisions.

Commissioner Noverini moved, duly seconded by Commissioner Simester to approve the Darien Park District Board of Commissioners Code of Conduct.

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

E. Closed Meeting Certification
President Campagnolo reported that a form was developed and will be completed after each Closed Session. She reported that General Counsel Murphey reviewed the document.

Commissioner Noverini moved, duly seconded by Commissioner Simester to approve the Darien Park District Board of Commissioners Closed Meeting Certification.

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

F. Establish Executive Director Salary Range
President Campagnolo reported that at the last Board meeting there was discussion regarding the salary range for the Executive Director.

Acting Executive Director Katsougris reported that the salary range for hiring the last Executive Director was based on the budgeted figures and the surrounding districts. She recommended taking the budgeted figures into consideration and making the applicant aware of the range.

President Campagnolo stated that she was in favor of a salary range but that exceptions could be made if needed.

Acting Executive Director Katsougris reported that the fact that the District did not participate in IMRF played a big role in hiring the last Executive Director.

Commissioner Simester suggested a salary range of $75,000 - $90,000. The Board agreed with the range.

G. Replace siding on Meyer Woods Barn

Commissioner Campagnolo moved, duly seconded by Commissioner Noverini to approve Mr. Dean Bohne to replace the siding on Meyer Woods Barn in an amount not to exceed $3,770 providing that he has received the necessary insurance.

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

QUESTIONS OR COMMENTS FROM GUESTS

None.

CONSENT AGENDA

Commissioner Noverini moved, duly seconded by Commissioner Simester to approve the consent agenda as follows:

A. Approve July 11, 2005 Board Meeting Minutes
B. Approve Warrants
C. Approve upstairs hallway carpeting at Sportsplex
D. Approve rubber flooring in Fieldhouse entrance at Sportsplex
E. Approve security light at Skatepark
F. Extend cleaning contract for Sportsplex

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

NEW BUSINESS

A. Posejpal Property

Acting General Manager Gurgone reported that she spoke with the Forest Preserve regarding the possible purchase of the Posejpal Property. She stated that the property is still very expensive but that that the Forest Preserve is interested in purchasing the property and bringing in other interested parties if necessary. Superintendent Gurgone reported that by working together an organization called the Trust for Public Land will be brought on so that the land will remain open land and not be purchased by a developer. She further reported that the Trust for Public Land can negotiate a lower price based on the benefits of selling to a non-profit agency. Superintendent Gurgone stated that the cost of using the Trust for Public Land is usually interest

or approximately 5-6% and that the Park District's cost would depend on what portion of the land is purchased.

Superintendent Gurgone reported that there are grant options as well but that the grants available are matching grants. She asked the Board for direction.

Commissioner Simester and President Campagnolo agreed that they would like to see whatever could be done to acquire the property.

Superintendent Gurgone stated that she would inform the Trust for Public Land to move forward which will give the Park District an opportunity to apply for a grant. She stated that the 7201 property money can be used or a general obligation bond.

President Campagnolo stated that she was not in favor of using bond money. She questioned the outcome if the grant is not received.

Superintendent Gurgone stated that a decision needs to be made if the grant money is not received. She reported that the Forest Preserve and the Park District will work together but keep the application for grants separate.

The Board agreed to proceed with the Trust for Public Land.

Superintendent Gurgone reported that help will be needed down the road to put in roads, fields, trails, etc.

President Campagnolo reported that one of the City's interests is in building a Band shell. She directed staff to inquire if the City is interested in becoming a partner.

B. Rescind Ordinance 2003-04-05 Prohibiting Disorderly Conduct

President Campagnolo reported that she would like to rescind the ordinance prohibiting disorderly conduct. She stated that it was extreme and does not warrant being on the books. President Campagnolo stated that she was not in attendance when the ordinance was passed and that the ordinance is not conducive to the direction that the Board is moving.

Commissioner Simester stated that the wording needed to be re-worked on but that he preferred to keep the ordinance.

Commissioner Campagnolo moved, duly seconded by Commissioner Noverini to rescind Ordinance #2003-04-05, AN ORDINANCE PROHIBITING DISORDERLY CONDUCT DURING MEETINGS OF THE BOARD OF PARK COMMISSIONERS.

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini
NAYS: Simester

President Campagnolo declared the motion carried.

C. Ordinance 2005-06-03 – Holly Park

Commissioner Noverini moved, duly seconded by Commissioner Simester to approve Ordinance # 2005-06-03, AN ORDINANCE DECLARING THAT IT IS NECESSARY AND CONVENIENT TO ACQUIRE CERTAIN REAL PROPERTY FROM THE CITY OF DARIEN (HOLLY PARK/PIN NO. 09-28-101-010).

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

CLOSED SESSION

At. 8:30 p.m. Commissioner Campagnolo moved, duly seconded by Commissioner Noverini to convene into executive session under Section 2(c)11 for discussion of litigation against the District – Open Meetings Act Complaint and Section 2(c)21 for Approval of the July 11, 2005 Closed Session Minutes and review of unreleased Closed Session Minutes.

Upon roll call the following Commissioners voted:
AYES: Campagnolo, Noverini, Simester
NAYS: None
President Campagnolo declared the motion carried.

At 9:05 p.m. the Board reconvened to the Regular Meeting.

ACTION OF CLOSED SESSION

President Campagnolo reported that she found a book at the public library entitled "Interviewing and Selecting High Performers". She stated that she prepared a list of questions and asked the Board to look over the information and submit any changes to Acting Executive Director Katsougris.

Commissioner Noverini questioned the time allowance for each interview.

President Campagnolo suggested 1-1 ½ hours per candidate. She asked the Board to provide their schedule to Acting Executive Director Katsougris.

Commissioner Simester questioned if the IAPD had a search group.

Acting Executive Director Katsougris reported that the IAPD has a search group and she would check into the expense and contact them in the event that the Board cannot find an appropriate candidate from the resumes received.

ADJOURN REGULAR MEETING

There being no further discussion, Commissioner Simester moved, duly seconded by Commissioner Noverini that the meeting be adjourned. Upon voice vote the Motion was thereby carried.

The meeting adjourned at 9:09 p.m.

Nancy Campagnolo, President Darien Park District	Richard Simester, Secretary Darien Park District