

**STATE OF ILLINOIS  
COUNTY OF DUPAGE  
DARIEN PARK DISTRICT  
COMMITTEE MEETING OF THE WHOLE**

**February 26, 2007**

**CALL TO ORDER**

**Commissioner Christensen moved, duly seconded by Commissioner Gillespie to appoint Commissioner Simester presiding President until Commissioner Noverini arrived.**

**Upon roll call the following Commissioners voted:**

**AYES: Christensen, Gillespie, Simester**

**NAYS: None**

**Commissioner Simester declared the motion carried.**

Commissioner Simester called the meeting to order at 7:05 p.m. in Room 5 of the Marion Hills Community Center, 133 Plainfield Road, Darien, Illinois.

**ROLL CALL OF THE BOARD OF COMMISSIONERS**

Upon roll call the following Commissioners and staff were present:

**PRESENT:** Frank Noverini (7:10 p.m.), Neil Christensen, Dick Simester, Shari Gillespie

**ABSENT:** Nancy Campagnolo  
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**STAFF:** Stephanie Gurgone; Executive Director, Chris Katsougris; Assistant Director, Robert Strickler, Superintendent of Parks, Della Deldin; Superintendent of Finance, Matt Henderson; Sportsplex General Manager

**GUESTS:** Gloria Anderson, Darien  
Donna Carter, Darien  
Ray Jablonski, Darien  
Jean Starshak, Lemont  
Mary Benedict, Darien  
Michael Benedict, Darien

**PUBLIC COMMENT AND GUESTS**

None.

## **COMMUNICATIONS**

None.

## **COMMITTEE TOPICS**

### **A. Long Range Goals**

#### **1. RFQ for Fairview Work**

Executive Director Gurgone reported that instead of doing an RFQ (Request for Qualifications) that it would be more efficient to do an RFP (Request for Proposals). She explained that the RFP being proposed is for energy related improvements.

Executive Director Gurgone reported that the notice of the RFP would be in the newspaper on February 28<sup>th</sup>, 2007 and that any interested parties could pick up a packet and bid.

Commissioner Simester asked if any work is needed at Sportsplex since it is the last year the energy lighting grant is being offered.

Executive Director Gurgone explained that staff is trying to gather a breakout of certain areas at Sportsplex so the entire building does not have to be done. She stated that the cost to do the entire building was too expensive.

Commissioner Simester suggested doing the whole project and getting a short-term loan to pay it off.

### **B. Short Range Goals**

#### **1. Remaining Capital Projects for 06-07**

### **C. Operational Issues**

#### **1. Sportsplex**

##### **a. Rental Rates for Ice/Field House**

Executive Director Gurgone reported on the proposed rates for ice and the Field House at Sportsplex. She stated that staff is recommending \$325 for prime time ice and \$235 for prime time Field House.

General Manager Henderson reported that the current ice time charges are in the middle of the range.

The Board agreed to place this item on the consent agenda.

##### **b. Sportsplex Financials**

Superintendent Deldin provided the financials to the Board and offered to answer any questions. She reported that the financials indicate the vending income down.

Commissioner Simester suggested selling 12 ounce bottles in the vending machines and reducing the price to \$1.00 to increase vending sales.

Assistant Director Katsougris stated that the Coke contract was up for renewal in the next few months and that 12 ounce cans could be priced out in a new contract RFP.

Commissioner Gillespie asked General Manager Henderson about the decrease in participation in the Lil' Hawks program.

General Manager Henderson stated that the Huskies took a lot of kids with them. He stated that those kids who are enrolled at a beginner level and stick with the Lil' Hawks program will eventually result in a bigger program as the kids get older and progress.

**c. Sportsplex Budget Draft**

Executive Director Gurgone reviewed the Sportsplex budget draft and the preliminary plans for summer programming.

**2. Parks and Recreation**

**a. Rental Rates for Parks & Marion Hills**

Executive Director Gurgone reviewed the rental rates for Marion Hills and the Parks. She stated that staff is recommending keeping rates the same until after the move and when staff has a better idea on what areas will be available to rent. The Board agreed to place this item on the consent agenda.

**3. Administration**

**a. Crisis Management Plan**

Executive Director Gurgone reviewed the Crisis Management Plan required by PDRMA.

Commissioner Christensen requested a correction to his work telephone numbers listed in the plan. He also requested that page 13 of the plan only list the local media areas and that WMAQ be removed from page 14 and replaced with a different radio station.

The Board agreed to place this item on the consent agenda.

**b. DPD Budget Draft**

Executive Director Gurgone reported on the budget process.

**c. Announce Budget Display Date**

Executive Director Gurgone explained that the Budget & Appropriations Ordinance would be on display by March 9, 2007 and approval at the April 9, 2007 Board Meeting. She reported that a public hearing would be held at the March 12<sup>th</sup> Board Meeting. She further reported that the budget would be displayed at Marion Hills, Sportsplex, the Library and possibly the Darien Park District website.

**d. Darien Fest**

Executive Director Gurgone reported that staff is recommending a fee to the Chamber of Commerce for use of Darien Community Park for Darien Fest to remain at \$5,000.

The Board agreed to keep the fee to the Chamber of Commerce for use of Darien Community Park for Darien Fest at \$5,000. They also agreed to place this item on the consent agenda.

**e. Resolution for designating Darien Sportsplex as a Mass Care Shelter**

Executive Director Gurgone reported that the resolution would designate the Sportsplex as a place for mass care shelter if needed. The Board agreed to place this item on the consent agenda.

**d. Establish consent agenda for 3/12 Meeting**

Executive Director Gurgone reported that the Board agreed to place the Rental Rates at Sportsplex, the Rental Rates at Marion Hills and Parks, the Crisis Management Plan, the Mass Care Shelter Resolution and the Darien Fest Fee on the consent agenda for the March 12, 2007 Board Meeting.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

**There being no further discussion, Commissioner Simester moved, duly seconded by Commissioner Gillespie that the meeting be adjourned. Upon voice vote the Motion was thereby carried.**

The meeting adjourned at 7:55 p.m.

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Frank Noverini, Acting President  
Darien Park District

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Richard Simester, Secretary  
Darien Park District